

# IDAHO EMERGENCY COMMUNICATIONS COMMISSION

## OFFICIAL MINUTES

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**April 6, 2006**

A meeting of the Idaho Emergency Communications Commission (IECC) was held on this date in the East Conference Room, Joe R. Williams Building, Boise, Idaho. Chairman Nancolas called the meeting to order at 1:12 p.m.

**Members Present:**

Garret Nancolas, Mayor, City of Caldwell, Commission Chairman  
R. David Moore, Blackfoot Police Chief, Commission Treasurer  
Ann Cronin, Special Assistant, Idaho State Police, Commission Secretary  
Gary Aman, Owyhee County Sheriff  
Teresa Baker, Ada County Prosecutor's Office  
Matt Beebe, Commissioner, Canyon County Commission  
Bill Bishop, Director, Bureau of Homeland Security  
Ben Estes, Retired Chief, Pocatello Fire Department  
Dia Gainor, Chief, Idaho Bureau of Emergency Medical Services

**Members Absent:**

Clint Berry, Qwest, Boise  
Joanna Guilfooy, Deputy Attorney General and Ex-Officio Member  
Jim Lemm, J&R Electronics, Inc., Coeur d'Alene  
Greg Vickers, Idaho Emergency Medical Services Association  
Rich Wills, State Representative, Commission Vice-Chairman

**Others Present:**

Joe Roche, Department of Administration (ADM)  
Lex Rutter, Department of Administration  
Rebecca Fry, Department of Administration  
Robin Finch, Department of Administration  
Dodie Collier, Statewide Interoperability Executive Council (SIEC)  
Sandy Harris, Statewide Interoperability Executive Council

Kevin Quick, Pocatello Fire Department and Idaho Fire Chiefs Association (IFCA)  
Troy Hagen, Ada County Emergency Medical Services (EMS) and Idaho EMS Association  
Carey Spence, Intrado West  
Scot Maring, Department of Administration

## **Approval of Agenda**

**MOTION: Commissioner Cronin moved and Commissioner Beebe seconded that the meeting agenda be changed to have the Open Comment Period follow the Financial Monthly Report. The motion passed unanimously.**

## **Approval of Minutes**

**MOTION: Commissioner Bishop moved and Commissioner Aman seconded that the Commission approve the minutes of the March 2, 2006 Idaho Emergency Communications Commission meeting with minor corrections in spelling. The motion passed unanimously.**

## **Financial Reports**

Commissioner Moore, Treasurer, presented the financial report which shows that the Commission has collected \$71,445 in Fiscal Year 2006 (FY06) and has a current balance of \$159,619. He pointed out that there was an overpayment in February by Owyhee County and that the overpayment has been refunded. He also reminded the Commission that current budget allotments will remain consistent until a full-time Statewide E911 Project Manager is hired.

**MOTION: Commissioner Gainor moved and Commissioner Estes seconded that the financial report be accepted. The motion passed unanimously.**

## **Open Comment Period**

Commissioner Cronin introduced Carey Spence, Director of State Government Affairs for Intrado West (vendor - provider of 911 services). Ms. Spence was formerly the Executive Director of 911 activities for the State of Texas for fifteen years and offered her support and assistance to the Commission through information or technical briefings at any time.

Commissioner Estes introduced Fire Chief Kevin Quick of the Pocatello Fire Department. Chief Quick serves on the Board of the IFCA and has been recommended by the IFCA to serve as a member on the IECC, in replacement of Commissioner Estes.

Commissioner Baker introduced Troy Hagen, Director of the Ada County EMS. Mr. Hagen has been recommended by the Idaho EMS Association to serve as a member on the IECC, in replacement of Commissioner Greg Vickers.

## **Vonage Update**

Commissioner Baker reported that Ada County has signed an agreement with Vonage which also includes a fee agreement. She did not know how this would impact Vonage's preference to pay one payment and assess one fee for the entire state. Commissioner Baker also reported that Vonage was to meet with Dan Chadwick, Executive Director of the IAC, but that the meeting had not yet occurred.

## **911 Legislation Update**

Commissioner Baker reported that House Bill 685 was signed by the Governor on March 30, 2006. This bill is to clarify that 911 fees are not to be used to pay for dispatching, but may be used to pay for salaries of persons charged with management duties pertaining to hardware and software applications pertinent to 911 centers. Commissioner Baker pointed out that this bill will become effective on July 1, 2006, but that any governing body using the emergency communication fee to pay the salaries of dispatchers as of March 1, 2006, may continue to do so until the beginning of its 2007 fiscal year.

## **Legislative Subcommittee Report**

Commissioner Baker reported that while much work has been drafted, the subcommittee has not yet had an opportunity to meet.

## **Expiring Terms Update**

Scot Maring, ADM's staff support to the IECC, reported that a letter has been sent to the Governor informing him about the five upcoming vacancies on the Commission. Letters have also been sent to the represented associations inviting the submission of names for consideration for appointment to the IECC. Responses were received and the following individuals were recommended:

- The Idaho Fire Chiefs Association (IFCA) recommends Chief Kevin Quick of the Pocatello Fire Department, who serves on the Board of the IFCA.
- The Idaho Emergency Medical Services (EMS) Association recommends Mr. Troy Hagen, who is the Director of Ada County EMS.
- The Department of Health and Welfare recommends Ms. Dia Gainor be reappointed to serve another term of service representing the State EMS Communications Center.

In addition, the Wireless Industry is currently represented by Mr. James Lemm who has stated he is willing to serve another term of service. The Public at Large is currently represented by Representative Rich Wills who has also stated he is willing to serve another term of service.

**MOTION: Commissioner Moore moved and Commissioner Beebe seconded that these names as presented be provided to the Governor for consideration of appointment to the Commission. The motion passed unanimously.**

## **SIEC Report**

Dodie Collier, Project Manager for the Statewide Interoperability Executive Council (SIEC), gave an update on recent SIEC actions. The SIEC last met on March 23, 2006, with the following actions:

- Senate Bill 1415 passed and was signed by the Governor on March 31, 2006. This law creates the SIEC in the Idaho Bureau of Homeland Security and has a sunset clause of December 31, 2012.
- The first test of the interoperable communications system link between Bannock County and Ada County will be on April 27, 2006. These parties and the SIEC have been working with Microwave Services within the Department of Administration to extend and enhance interoperability.
- The Funding Subcommittee has been talking with the congressional delegation in Washington DC regarding funds for interoperable communications. No definite word has been received yet, but they should be hearing from them in May.
- The Outreach Subcommittee is planning to go around the state and talk with the counties about how they can assist with communications planning.
- The Policy Subcommittee accomplished its goal with the signing of Senate Bill 1415 and will now begin to look at the issue of governance and how interoperable communications will be managed.
- The Technical Subcommittee is busy finishing work with a consultant to develop two requests for proposal, one for an operational needs assessment and the other for a design-build, so that they can proceed when money is secured.
- The next meeting of the SIEC will be April 27, 2006.

At the request of Commissioner Gainor, a copy of the second generation outreach DVD created by the SIEC was given to each member of the Commission.

**MOTION: Commissioner Moore moved and Commissioner Gainor seconded that the IECC go into executive session, in accordance with Idaho Code 67-2345, to discuss personnel issues. A roll-call vote was taken with the following results:**

- **Commissioner Estes – abstained**
- **Commissioner Moore – aye**
- **Commissioner Gainor – aye**
- **Commissioner Beebe – aye**
- **Commissioner Cronin – aye**
- **Commissioner Baker – aye**
- **Commissioner Aman – aye**
- **Commissioner Bishop – aye**
- **Commissioner Nancolas – aye**

**The motion passed and the IECC moved into executive session at 1:35 p.m.** In addition, Commissioner Estes excused himself from the executive session and departed the room.

**MOTION: Commissioner Moore moved and Commissioner Beebe seconded that the IECC move out of executive session and return to regular session. A roll-call vote was taken with the following results:**

- **Commissioner Moore – aye**
- **Commissioner Gainor – aye**
- **Commissioner Beebe – aye**
- **Commissioner Cronin – aye**
- **Commissioner Baker – aye**
- **Commissioner Aman – aye**
- **Commissioner Bishop – aye**
- **Commissioner Nancolas – aye**

**The motion passed, the IECC moved back into regular session at 1:55 p.m., and no action was taken from the executive session.**

## **“Next Steps” Subcommittee Report**

Commissioner Cronin reported that the Statewide E911 Project Manager position was advertised and the announcement closed on April 3. The subcommittee and the Department of Administration will now continue with the hiring process.

## **New Business**

### **Future Meeting Coordination**

As approved at the meeting on March 3, 2006, the IECC will continue to hold its meetings in Boise until the Statewide E911 Project Manager position has been filled. The next meeting will be on May 4, 2006.

## **Adjournment**

**MOTION: It was moved by Commissioner Baker and seconded by Commissioner Beebe to adjourn the April 6, 2006 Idaho Emergency Communications Commission meeting at 2:03 p.m. The motion passed.**

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Mayor Garret Nancolas, Chairman  
Idaho E911 Emergency Communications Commission

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Scot R. Maring, Administrative Assistant  
Department of Administration